YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution   Akal College of Education, Gursagar Mastuana Sahib

- Name of the Head of the institution   Dr. Sukhdeep Kaur

- Designation   Principal

- Does the institution function from its own   Yes
  campus?

- Alternate phone No.   01672289203

- Mobile No: 9915556580

- Registered e-mail ID (Principal)   sksidhu77@yahoo.com

- Alternate Email ID   akalcollegeofeducationmastuana@yahoo.co.in

- Address   Gursagar Mastuana Sahib

- City/Town   Sangrur

- State/UT   Punjab

- Pin Code   148001

2.Institutional status

- Teacher Education/ Special   Teacher Education
  Education/Physical Education:

- Type of Institution   Co-education

- Location   **Rural**

- Financial Status   **Self-financing**

- Name of the Affiliating University   **Punjabi University Patiala**

- Name of the IQAC Co-ordinator/Director   **Dr. Harpal Kaur**

- Phone No.   **9417666426**

- Alternate phone No.(IQAC)   **01672289203**

- Mobile (IQAC)   **9569670020**

- IQAC e-mail address   **harpalkaur1970@gmail.com**

- Alternate e-mail address (IQAC)   **kaurm728@yahoo.com**

3.Website address

**www.
akalcollegeofeducationmastuana.in**

- Web-link of the AQAR: (Previous Academic Year)

**https://assessmentonline.naac.gov
.in/public/index.php/postaccredit
ation/generateHTML_aqar/eyJpdiI6I
klYODNCOVUrQTAxaTJES0FHYk1PbGc9PS
IsInZhbHVlIjoiOE5GeURIK0NzQW1sVmd
xc0Vab0lYdz09IiwibWFjIjoiNzcwOGVl
YT**

4.Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

**http://akalcollegeofeducationmast
uana.in**

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B+**	**2.82**	**2012**	**05/07/2012**	**04/07/2017**

6.Date of Establishment of IQAC

08/11/2010

7.Provide the list of funds by Central/ State Government-UGC/ICSSR/ IUCTE/CSIR/DST/DBT/CPE of UGC/PMMMNMTT etc.

Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount
N/A	Nil	Nil	Nil	Nil

8.Whether composition of IQAC as per latest NAAC guidelines   Yes

- Upload latest notification of formation of IQAC   View File

9.No. of IQAC meetings held during the year   03

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   Yes

- (Please upload, minutes of meetings and action taken report)   View File

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   No

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

* Regular meetings for successful conduction of online examinations, webinars and online classes. * A webinar on 'Importance of Public Courts' by Mr. Mohit Verma was conducted in college on 25/01/21. Program for protest against agricultural laws passed by central government was organized on January 16.2021. This program was dedicated to farmers of Punjab who were on borders of Delhi against the agricultural laws passed by central government. * On 13/05/2021 a program was organized in college to spread awareness about social distancing and proper use of masks. Students of the college made masks by their own hands and they distributed the masks among people in Mastuana Sahib to spread awareness among people. Vaccination Camp for people with special needs was organized in college on 21/05/2021 under the supervision of Dr. Sukhdeep Kaur with the guidelines of State coordinator Amarjeet Singh Anand. About 50 persons were vaccinated in the camp.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year (web link may be provided).

Plan of Action	Achievements/Outcomes
Promotion of participation of students and faculty ,members in online seminars, workshops, and cultural activities organized by the college and external agencies	Participation of students in District as well as online state level competitions. Harkirat Singh Chahal, student of B.Ed semester second got fourth position in this state level on line competition which was organized on 25/05/21 to 26/05/21 in Modern College of Education, Shergarh Cheema on theme ' Parivaarik Saanjh'. Gurpartap Singh got first position in Debate on Voters Day and Sukhpreet Kaur Gill got first prize in cartoon making. Webinars were conducted to give exposure to pupil teachers about importance of public courts. Most of the faculty members attended online seminars, workshops, FDPs and MOOCs
The use of Learning Management System (LMS) for regular teaching, learning and evaluation related activities	Use of Moodle and other online resources available. Lectures of faculty members were uploaded on you tube channel of the college which is available on website of the college. Slideshares made by faculty were also uploaded on slide shares. Google classrooms were created by most of the faculty members
Environment friendly initiatives and ensuring participation of maximum students in such initiatives	Awareness about Covid -19 was created by all of the students of the college. Vaccination camp for people with special needs was organized in college. Distribution of hand made masks by students. Plantation was done by each student for community

	engagement programme.
Movement in favour of farmers against agricultural laws	Peaceful meeting was held in college on 28/11/2020. On 09/12/2020 a petition was written and signature mission was started in college against agricultural laws.
To invite alumni and to give award of honour to alumnus	Mr. Jagdish Singh student of batch of B.Ed 2005-06 was given state award by Punjab Government for being best teaacher so alumni meet was organized and M.Jagdish Singh was given award of honor by college and management of Akal College.

13.Whether the AQAR was placed before statutory body? **Yes**

- Name of the statutory body

Name of the statutory body	Date of meeting(s)
IQAC	16/09/2020

14.Whether institutional data submitted to AISHE

Part A
Data of the Institution

1.Name of the Institution	Akal College of Education, Gursagar Mastuana Sahib
• Name of the Head of the institution	Dr. Sukhdeep Kaur
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Alternate phone No.	01672289203
• Mobile No:	9915556580
• Registered e-mail ID (Principal)	sksidhu77@yahoo.com
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• State/UT	Punjab
• Pin Code	148001
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• Teacher Education/ Special Education/Physical Education:	Teacher Education
• Type of Institution	Co-education
• Location	Rural
• Financial Status	Self-financing

• Name of the Affiliating University	**Punjabi University Patiala**
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• if yes, whether it is uploaded in the Institutional website Web link:	http://akalcollegeofeducationmastuana.in

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N/A	**Nil**	**Nil**	**Nil**	**Nil**

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NAAC guidelines		
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9.No. of IQAC meetings held during the year	`03`	
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- Name of the statutory body

Name of the statutory body	Date of meeting(s)
IQAC	**16/09/2020**

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2020-21	**15/02/2022**

15.Multidisciplinary / interdisciplinary

Multidisciplinary approach has been adopted in college.Institute provides two programs of B.Ed as well as M.Ed. In addition to these programs, two add on cousres i.e. one year post graduate diploma in Career Guidance and six months certificate course in Inclusive Education have been introduced.

16.Academic bank of credits (ABC):

This system has not yet introduced.

17.Skill development:

Institution tries its best to develop skills among students.

Classes of personality development are planned for students for brroming of their personalities. Students are given training of soft skills time to time. All activites are organised in such a way that students must learn art of becoming a skilled teacher. they are given traing to learn ways and techniques for offline teaching as well as online presentations in groups. Faculty tries its best to empower life skills of students so that they can face challanges of life without anxiety. Students are trained to identify the behavoiural problems among children and then to learn skills to handle such children. They are made to learn art of sitting in entrance exams, appearing for interviews, doing field work in form of assignments. They become mature enough after completion of program and learn different skills which are essential for them to lead a happy and productive life. Youth Leadership Training programs are organized ocassionally in college to enhance emotional intellegence and physical growth of would be teachers.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Of course the students are given appropriate knowledge of Indian languages, culture and Indian tradition and values in different courses of B.Ed. Historical background of education and institutions of education , educational philosophies of eminent Indian philosophers are part of syllabus of B.Ed as well as M.Ed. Students know in a better way about culture, factors influencing cultural values, caste system prevalent in India, gender inequalities, social stratification, economy of
India. Curriculum is framed in such a way that students understand about social, economic, cultural and political system of India very well. Three languages English, Hindi and Punjabi are used by faculty members for convenience of students.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

In an outcome-based system, constant progress is the purpose. Program outcomes and course outcomes are framed by Punjabi University Patiala and they are clearly mentioned in syllabus. Objectives of teacher education are framed in such a way that outgoing students must be lassed with skills of teaching and understanding the main concepts of philosophy, psychology and sociology . The student are given maximum opportunities to gain in-depth knowledge related to student counseling, curriculum and instructions, administration, and student psychology. Students understand and explore the meaning, need and significance of education and its various perspectives. Students

learn to understand individual differences among learners, characteristics of different categories of students and the ways and means to handle class room problems. Students develop an understanding of the trends, issues, and challenges of education in contemporary
Indian Society.

20.Distance education/online education:

The institution provides regular programs . During phase of Covid-19, the teaching faculty of the college had to shift to online teaching. Now it becomes a trend to take assignments of students in Google classrooms created by concerned staff members. Lectures are shared online even after the phase of Covid-19 for convenience of students as they can watch lectures on you tube channel of the college again and and again to understand the concepts properly.

Extended Profile

1.Student

2.1	155
Number of students on roll during the year	

File Description	Documents
Data Template	View File

2.2	230
Number of seats sanctioned during the year	

File Description	Documents
Data Template	View File

2.3	76
Number of seats earmarked for reserved categories as per GOI/State Government during the year:	

File Description	Documents
Data Template	View File

2.4	79

Number of outgoing / final year students during the year:	

File Description	Documents
Data Template	View File

2.5Number of graduating students during the year	**62**

File Description	Documents
Data Template	View File

2.6 Number of students enrolled during the year	**155**

File Description	Documents
Data Template	View File

2.Institution

4.1 Total expenditure, excluding salary, during the year (INR in Lakhs):	**1508409.32**
4.2 Total number of computers on campus for academic purposes	**25**

3.Teacher

5.1 Number of full-time teachers during the year:	**17**

File Description	Documents
Data Template	View File
Data Template	No File Uploaded

5.2 Number of sanctioned posts for the year:	**20**

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Planning

1.1.1 - Institution has a regular in house practice of planning and/or reviewing, revising curriculum and adapting it to local context /situation. Describe the institutional process of planning and/or reviewing, revising curriculum and adapting it to the local context in not more than 100 - 200 words

The college is affiliated to Punjabi University Patiala and two faculty members have been the members of Board studies of Punjabi University Patiala for discussing the curriculum development regarding teacher education programme from time to time. So college have major role in revising the curriculum according to changing scenario. Besides this, all concerned faculty discuss about different aspects of curriculum under the guidance of Principal. We gave emphasis on how to implement prescribed curriculum in local situations. If any doubt arises then write to the university about the difficulties experienced by the students and the faculty opinion on the curriculum.

File Description	Documents
Details of a. the procedure adopted including periodicity, kinds of activities b. Communication of decisions to all concerned c. Kinds of issues discussed	View File
Plan developed for the academic year	View File
Plans for mid- course correction wherever needed for the academic year	View File
Any other relevant information	No File Uploaded

1.1.2 - At the institution level, the curriculum planning and adoption are a collaborative effort; Indicate the persons involved in the curriculum planning process during the year Faculty of the institution Head/Principal of the institution Schools including practice teaching schools Employers Experts Students Alumni	C. Any 3 of the above

File Description	Documents
Data as per Data Template	View File
List of persons who participated in the process of in-house curriculum planning	View File
Meeting notice and minutes of the meeting for in-house curriculum planning	View File
A copy of the programme of action for in- house curriculum planned and adopted during the academic year	View File
Any other relevant information	No File Uploaded

1.1.3 - While planning institutional curriculum, focus is kept on the Programme Learning Outcomes (PLOs) and Course Learning Outcomes (CLOs) for all programmes offered by the institution, which are stated and communicated to teachers and students through Website of the Institution Prospectus Student induction programme Orientation programme for teachers	**B. Any 3 of the Above**

File Description	Documents
Data as per Data Template	View File
URL to the page on website where the PLOs and CLOs are listed	http://akalcollegeofeducationmastuana.in
Prospectus for the academic year	No File Uploaded
Report and photographs with caption and date of student induction programmes	View File
Report and photographs with caption and date of teacher orientation programmes	View File
Any other relevant information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Curriculum provides adequate choice of courses to students as optional / electives including pedagogy courses for which teachers are available

1.2.1.1 - Number of optional / elective courses including pedagogy courses offered programme-wise during the year

38

File Description	Documents
Data as per Data Template	View File
Circular/document of the University showing duly approved list of optional /electives / pedagogy courses in the curriculum	View File
Academic calendar showing time allotted for optional / electives / pedagogy courses	View File
Any other relevant information	**Nil**

1.2.2 - Number of value-added courses offered during the year

06

1.2.2.1 - Number of value-added courses offered during the year

06

File Description	Documents
Data as per Data Template	View File
Brochure and Course content along with CLOs of value-added courses	View File
Any other relevant information	**No File Uploaded**

1.2.3 - Number of students enrolled in the value-added courses as mentioned in 1.2.2 during the year

376

1.2.3.1 - Number of students enrolled in the value-added courses as mentioned in 1.2.2 during the year

376

File Description	Documents
List of the students enrolled in the value-added course as defined in 1.2.2	View File
Course completion certificates	View File
Any other relevant information	No File Uploaded

1.2.4 - Students are encouraged and facilitated to undergo self-study courses online/offline in several ways through Provision in the Time Table Facilities in the Library Computer lab facilities Academic Advice/Guidance	Three of the above

File Description	Documents
Data as per Data Template	View File
Relevant documents highlighting the institutional facilities provided to the students to avail self study courses as per Data Template	No File Uploaded
Document showing teachers' mentoring and assistance to students to avail of self-study courses	No File Uploaded
Any other relevant information	No File Uploaded

1.2.5 - Number of students who have completed self-study courses (online /offline, beyond the curriculum) during the year

1

1.2.5.1 - Number of students who have completed self-study courses (online /offline, beyond the curriculum) during the year

1

File Description	Documents
Data as per Data Template	View File
Certificates / evidences for completing the self-study course(s)	View File
List of students enrolled and completed in self study course(s)	No File Uploaded
Any other relevant information	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Curriculum of the institutions provides opportunities for the students to acquire and demonstrate knowledge, skills, values and attitudes related to various learning areas Describe the curricular thrusts to achieve the following in not more than 100 - 200 words each A fundamental or coherent understanding of the field of teacher education Procedural knowledge that creates teachers for different levels of school education skills that are specific to one's chosen specialization Capability to extrapolate from what one has learnt and apply acquired competencies Skills/Competencies such as: Emotional Intelligence, Critical Thinking, Negotiation and Communication Skills, Collaboration with others, etc.

We provide a variety of skills and training to the students to become expert in their profession. It requires also good interpersonal skills, such as patience and the ability to remain calm in stressful situations such as covid-19. Collaborative skills enable pupil-teachers to work productively with their colleagues. Teacher education is the process of attending to stakeholders needs, experiences, feelings and intervening so that they can learn particular things. Interventions may be in the form of questioning, listening, giving information, explaining some phenomenon, demonstrating a skill or process, testing understanding and capacity and facilitating learning activities. Our college always provide practical knowledge to pupil-teachers for some situations such as ability to understand, use and manage one's emotions in a positive way to overcome stress, communicate effectively, empathize with others, overcome challenges and thwart conflict.

File Description	Documents
List of activities conducted in support of each of the above	View File
Documentary evidence in support of the claim	View File
Any other relevant information	No File Uploaded
Photographs indicating the participation of students, if any	View File

1.3.2 - Institution familiarizes students with the diversities in school system in Indian as well as international and comparative perspective. Describe in not more than 100-200 words how students are familiarized with the diversity in school system in India with respect to: Development of school system Functioning of various Boards of School Education Functional differences among them Assessment systems Norms and standards State-wise variations   International and comparative perspective

Our Institution provide emphasis on diversity that exist everywhere and it makes people different from each other. It includes many different factors such as race, ethnicity, gender, sexual orientation, socio-economic status, ability, age, aptitude, interest and religious belief or political belief. Our teaching must effectively address the students about the realities that come with living and working in a diverse school, community and country. Diversity in the classroom not only improve social skills, but it can also have an impact on academic results. It improves critical thinking skills and encourage academic confidence. We organise visit to different schools from time to time such as Vishwas School for Autism at Sangrur, School for special children Pingalwara at Amritsar and other schools related to students with special needs to acquaint the pupil-teachers about needs of special children.

File Description	Documents
Action plan indicating the way students are familiarized with the diversities in Indian school systems	View File
Documentary evidence in support of the claim	View File
Any other relevant information	No File Uploaded

1.3.3 - Students derive professionally relevant understandings and consolidate these into their professional acumen from the wide range of curricular experiences provided during Teacher Education Programme Describe the efforts made by the institution to enable students to develop understanding of the interconnectedness of the various learning engagements and to make them ready for the professional field in not more than 100-200 words

The college follows student-centred approach, an approach to education focusing on the needs of the students. We promotes the teaching methods such as active learning, cooperative learning and inductive teaching-learning such as inquiry-based learning, problem based learning, project-based learning, discovery learning etc. It seeks to promote collaborative group learning, both inside and outside the classroom. Our Institution gave more emphasis on online mode of teaching and learning during covid-19 by providing orientation to students by different ways so that students can prepare for the upcoming challenges. Teaching skills are taught through micro and macro lessons by online method. Experts are also invited to deliver lectures on micro and macro teaching before commencement of practice teaching through webinars. Pupil-teachers also develop 'School Profile' during teaching practice by observing daily routine and by interacting with the teaching staff of the practice teaching schools. During the teaching practice, pupil teachers participate in all the curricular and extra curricular activities of the school and assist the school teachers in decoration, conducting morning assembly, arranging sport events, annual day celebration etc.

File Description	Documents
Documentary evidence in support of the claim	View File
Any other relevant information	No File Uploaded

1.4 - Feedback System	
1.4.1 - Mechanism is in place for obtaining structured feedback on the curriculum – semester wise from various stakeholders. Structured feedback is obtained from Students Teachers Employers Alumni Practice Teaching Schools/TEI	**Four of the above**

File Description	Documents
Sample filled-in feedback forms of the stake holders	View File
Any other relevant information	**No File Uploaded**

1.4.2 - Feedback collected from stakeholders is processed and action is taken; feedback process adopted by the institution comprises the following	**Feedback collected, analyzed, action taken and available on website**

File Description	Documents
Stakeholder feedback analysis report with seal and signature of the Principal	View File
Action taken report of the institution with seal and signature of the Principal	**No File Uploaded**
Any other relevant information	**No File Uploaded**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of students during the year

155

2.1.1.1 - Number of students enrolled during the year

155

File Description	Documents
Data as per Data Template	View File
Document relating to sanction of intake from university	View File
Approval letter of NCTE for intake of all programs	View File
Approved admission list year-wise/ program-wise	View File
Any other relevant information	**No File Uploaded**

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC) as per applicable reservation policy during the year

63

2.1.2.1 - Number of students enrolled from the reserved categories during the year

69

File Description	Documents
Data as per Data Template	View File
Copy of letter issued by State Govt. or Central Govt. indicating the reserved categories (Provide English version)	View File
Final admission list published by the HEI	View File
Admission extract submitted to the state / university authority about admissions of SC, ST, OBC students every year	View File
Any other relevant information	**No File Uploaded**

2.1.3 - Number of students enrolled from EWS and Divyangjan categories during the year

0

2.1.3.1 - Number of students enrolled from EWS and Divyangjan categories during the year

0

File Description	Documents
Data as per Data Template	**No File Uploaded**
Certificate of EWS and Divyangjan	**No File Uploaded**
List of students enrolled from EWS and Divyangjan	**No File Uploaded**
Any other relevant information	**No File Uploaded**

2.2 - Honoring Student Diversity

2.2.1 - Assessment process is in place at entry level to identify different learning needs of students and their level of readiness to undergo professional education programme and also the academic support provided to students Describe the assessment process at entry level to identify different learning needs of students and their level of readiness to undergo professional education programme and also the academic support provided to students, in not more than 100-200 words.

The college admits these candidates by verifying their eligibility for admission to the course as per the eligibility conditions declared by the university. Process is completely transparent and provides equal opportunity to all eligible students as per the guidelines of the University and as the directions of the other statutory bodies of education.Our college admits the students by verifying their eligibility for admission to all courses as per the eligibility conditions declared by the Punjabi University Patiala.The college maintains a record of the students admitted to the course through the first, second and third counselings , as applicable, and provides inputs about the number of students formally admitted through each list and the number of seats lying vacant in each category after admissions are made from the relevant lists (first, second or third etc.). As system is online so the list of admitted students is shared on the same day to university. Performance of students in classroom is observed continuosly and the students having problems in understanding the concepts are provided remedial teaching and they are suggested to watch youtube channel of the college as most of the lectures are available on it.

File Description	Documents
Documentary evidence in support of the claim	View File
Documents showing the performance of students at the entry level	View File
Any other relevant information	No File Uploaded

2.2.2 - Mechanisms are in place to honour student diversities in terms of learning needs; Student diversities are addressed on the basis of the learner profiles identified by the institution through Mentoring / Academic Counselling Peer Feedback / Tutoring Remedial Learning Engagement Learning Enhancement / Enrichment inputs Collaborative tasks Assistive Devices and Adaptive Structures (for the differently abled) Multilingual interactions and inputs	Six/Five of the above

File Description	Documents
Data as per Data Template	View File
Relevant documents highlighting the activities to address the student diversities	No File Uploaded
Reports with seal and signature of Principal	No File Uploaded
Photographs with caption and date, if any	View File
Any other relevant information	No File Uploaded

2.2.3 - There are institutional provisions for catering to differential student needs; Appropriate learning exposures are provided to students No Special effort put forth in accordance with learner needs Only when students seek support As an institutionalized activity in accordance with learner needs Left to the judgment of the individual teacher/s Whenever need arises due to student diversity	Three of the above

File Description	Documents
Relevant documents highlighting the activities to address the differential student needs	View File
Reports with seal and signature of the Principal	**No File Uploaded**
Photographs with caption and date	**No File Uploaded**
Any other relevant information	**No File Uploaded**

2.2.4 - Student-Mentor ratio for the academic year

15:1

2.2.4.1 - Number of mentors in the Institution

15

File Description	Documents
Data as per Data Template	View File
Relevant documents of mentor-mentee activities with seal and signature of the Principal	View File
Any other relevant information	View File

2.3 - Teaching- Learning Process

2.3.1 - Multiple mode approach to teaching-learning is adopted by teachers which includes experiential learning, participative learning, problem solving methodologies, brain storming, focused group discussion, online mode, etc. for enhancing student learning Describe the varied modes of learning adopted and their basic rationale for adopting such learning mode/s for different courses of each programme in not more than 100-200 words.

Use of learning resources such as library, website, focus group, individual projects, simulation, peer teaching, role playing, internship, practicum. The students are engaged in active learning in many ways. Some of them are as follows: The students are supposed to make presentations on various topics allotted to them by their teachers teaching different courses. Some basic references and websites are suggested by the teachers. The presentations could be individual presentations or they may be based on group-work. In case they are group presentations, focus groups are made and the focus groups actively involve themselves

in the exercise discussing the issues with their teachers in case of problems. Students are sometimes asked to make presentation drawing from their school life experience. Students are encouraged for field trips to do surveys in society for having first hand experience. As most of the students belong to diversities on the basis of socio-econoimic system, language, region,gender, all students are involved in group,discussions to ensure participation of each student. During phase of covid-19, all students were given training to use smart technology effectively for teaching learning process.

File Description	Documents
Course wise details of modes of teaching learning adopted during the academic year in each programme	View File
Any other relevant information	No File Uploaded

2.3.2 - Number of teachers integrating ICT (excluding use of PPT) for effective teaching with Learning Management Systems (LMS), Swayam Prabha etc., Learning Resources and others excluding PPT during the year

7

File Description	Documents
Data as per Data Template	View File
Link to LMS	http://akalcollegeofeducationmastuana.in/lms_learning_material.php
Any other relevant information	No File Uploaded

2.3.3 - Number of students using ICT support (mobile-based learning, online material, podcast, virtual laboratories, learning apps etc.) for their learning, during the academic year

155

File Description	Documents
Data as per Data Template	View File
Programme wise list of students using ICT support	View File
Documentary evidence in support of the claim	View File
Landing page of the Gateway to the LMS used	**No File Uploaded**
Any other relevant information	View File

2.3.4 - ICT support is used by students in various learning situations such as Understanding theory courses Practice teaching Internship Out of class room activities Biomechanical and Kinesiological activities Field sports	**Five/Six of the above**

File Description	Documents
Data as per Data Template	View File
Lesson plan / activity plan / activity report to substantiate the use of ICT by students in various learning situations	View File
Geo-tagged photographs wherever applicable	View File
Link of resources used	**Nil**
Any other relevant information	**No File Uploaded**

2.3.5 - Continual mentoring is provided by teachers for developing professional attributes in students Describe in not more than 100-200 words the nature of mentoring efforts in the institution with respect to working in teams dealing with student diversity conduct of self with colleagues and authorities balancing home and work stress keeping oneself abreast with recent developments in education and life

Our college organizes day-to-day activities in the campus like morning assembly, personality brooming programs,curricular and co-curricular activities. All the students have been distributed in groups under the supervision of mentors. There is provision of four houses too and inter house competitions are organized to inculcate the quality of team work among students. In college

there is student diversity on the basis of socio-economic stystem, language, region, gender, caste, etc.so small groups are handled effectively by mentors. Students discuss their problems in grouops and mentors try to solve their issues.Students face many challenges in their daily life so they are given trianing to learn life skills effectively to balance stress at home as well as college .Demonstartion lessons are presented effectivelyby the teacher educators to help the students knowingdifferent skills of teaching and problems of the classroom. Visits to special schools, Pingal wara, and old age homes from time to time,are organized tohelp the students for skill development, knowledge enhancement and exposure regarding how to understand the needs, challenges and problems of society. Students of M.Ed are encouraged to have exposure of social issues by going on field trips. Their innovative ideas are always welcomed.

File Description	Documents
Documentary evidence in support of the claim	View File
Any other relevant information	No File Uploaded

2.3.6 - Institution provides exposure to students about recent developments in the field of education through Special lectures by experts Book reading & discussion on it Discussion on recent policies & regulations Teacher presented seminars for benefit of teachers & students Use of media for various aspects of education Discussions showcasing the linkages of various contexts of education-from local to regional to national to global

Five/Six of the above

File Description	Documents
Data as per Data Template	View File
Documentary evidence in support of the selected response/s	View File
Reports of activities conducted related to recent developments in education with video graphic support, wherever possible	View File
Any other relevant information	No File Uploaded

2.3.7 - Teaching learning process nurtures creativity, innovativeness, intellectual and thinking skills, empathy, life skills etc. among students

To nurture creativity and innovative, some programs on personality development, communication skills, gardening, art and craft and resume writing are introduced. All students of the institution are involved actively in different activities such as special education, inclusive education, environmental education, value education, and work experience. Asthe Government has encouraged the concept of integrated schools through the inclusion of special children into a normal school, visits to special schools are planned to sensitize our students. Students are assigneddifferent responsibilities in organizing various inter-college events and activities, cultural programs, community /social /literary competitions, seminars/workshops, etc. Students are trained in psychometric testing time to time. They are provided opportunities to enhance their lifeskills. Students get chance for group discussions while meeting with their mentors. There are many cells like guidance &counseling, anti-ragging cell, grievance redressal cell, placement cell, admission cell, etc. for the help of students to solve their problems. Innovative ideas for planning co-curricular activites are welcomed. During this session due to lock down, students shared their ppts in groups and they were uploaded on youtube channel of the college. Some of them made their own accounts to teach different subjects online.

File Description	Documents
Documentary evidence in support of the claim	View File
Any other relevant information	No File Uploaded

2.4 - Competency and Skill Development

| 2.4.1 - Institution provides opportunities for developing competencies and skills in different functional areas through specially designed activities / experiences that include Organizing Learning (lesson plan) Developing Teaching Competencies Assessment of Learning Technology Use and Integration Organizing Field Visits Conducting Outreach/ Out of Classroom Activities Community Engagement Facilitating Inclusive Education Preparing | Seven/Eight of the above |

Individualized Educational Plan(IEP)

File Description	Documents
Data as per Data Template	View File
Documentary evidence in support of the selected response/s	View File
Reports of activities with video graphic support wherever possibl	No File Uploaded
Any other relevant information	No File Uploaded

2.4.2 - Students go through a set of activities as preparatory to school- based practice teaching and internship. Pre practice teaching / internship orientation / training encompasses certain significant skills and competencies such as Formulating learning objectives Content mapping Lesson planning/ Individualized Education Plans (IEP) Identifying varied student abilities Dealing with student diversity in classrooms Visualising differential learning activities according to student needs Addressing inclusiveness Assessing student learning Mobilizing relevant and varied learning resources Evolving ICT based learning situations Exposure to Braille /Indian languages /Community engagement	**Ten/All of the above**

File Description	Documents
Data as per Data Template	View File
Reports and photographs / videos of the activities	No File Uploaded
Attendance sheets of the workshops / activities with seal and signature of the Principal	View File
Documentary evidence in support of each selected activity	No File Uploaded
Any other relevant information	View File

2.4.3 - Competency of effective	**All of the above**

communication is developed in students through several activities such as Workshop sessions for effective communication Simulated sessions for practicing communication in different situations Participating in institutional activities as 'anchor', 'discussant' or 'rapporteur' Classroom teaching learning situations along with teacher and peer feedback

File Description	Documents
Data as per Data Template	View File
Details of the activities carried out during the academic year in respect of each response indicated	View File
Any other relevant information	**No File Uploaded**

2.4.4 - Students are enabled to evolve the following tools of assessment for learning suited to the kinds of learning engagement provided to learners, and to analyse as well as interpret responses Teacher made written tests essentially based on subject content Observation modes for individual and group activities Performance tests Oral assessment Rating Scales

All of the above

File Description	Documents
Data as per Data Template	View File
Samples prepared by students for each indicated assessment tool	View File
Documents showing the different activities for evolving indicated assessment tools	**No File Uploaded**
Any other relevant information	**No File Uploaded**

2.4.5 - Adequate skills are developed in students for effective use of ICT for teaching learning process in respect of Preparation of lesson plans Developing assessment tools for both online and offline learning Effective use

All of the above

of social media/learning apps/adaptive devices for learning Identifying and selecting/ developing online learning resources Evolving learning sequences (learning activities) for online as well as face to face situations	

File Description	Documents
Data as per Data Template	View File
Documentary evidence in support of each response selected	**No File Uploaded**
Sample evidence showing the tasks carried out for each of the selected response	View File
Any other relevant information	**No File Uploaded**

2.4.6 - Students develop competence to organize academic, cultural, sports and community related events through Planning and scheduling academic, cultural and sports events in school Planning and execution ofcommunity related events Building teams and helping them to participate Involvement in preparatory arrangements Executing/conducting the event	`All of the above`

File Description	Documents
Data as per Data Template	View File
Documentary evidence showing the activities carried out for each of the selected response	**No File Uploaded**
Report of the events organized	**No File Uploaded**
Photographs with caption and date, wherever possible	View File
Any other relevant information	**No File Uploaded**

2.4.7 - A variety of assignments given and assessed for theory courses through Library work Field exploration Hands-on activity Preparation of term paper Identifying and using the different sources for study	`All of the above`

File Description	Documents
Data as per Data Template	View File
Samples of assessed assignments for theory courses of different programmes	View File
Any other relevant information	**No File Uploaded**

2.4.8 - Internship programme is systematically planned with necessary preparedness Describe institution's preparatory efforts at organizing internship programme in not more than 100-200 words with respect to the following: Selection/identification of schools for internship: participative/on request Orientation to school principal/teachers Orientation to students going for internship Defining role of teachers of the institution Streamlining mode/s of assessment of student performance Exposure to variety of school set ups

Internship program is systematically planned according to the guidelines given in syllabus of Punjabi University Patiala. As program of B.Ed is running in collge since 2005, good relationship has been bulit with authorities of teaching practice schools. An orientation is given to pupil teachers before going for teaching practice in schools. Prior permission of principals is taken as a rule. After micro teaching skills the pupil teachers are given training for macro teaching. Demonstartion lessons are presented by concerned faculty members.The teaching practice schedule is prepared with the consultation of principals of schools. Pupil teachers are instructed to follow all the rules and regulations of the schools in which they are going for teaching practice. Role of teacher is defined properly and students are strictly warn to behave like a teacher not a student in schools. Students are exposed to different experiences in alloted schools like organising morning assemblies, arrangements for mid day meals, planning and executing curricular and co-curricular activites, action research, problem solving abilites to handle immedicate classroom problems.

File Description	Documents
Documentary evidence in support of the claim	View File
Any other relevant information	**No File Uploaded**

2.4.9 - Number of students attached to each school for internship during the academic year

2.4.9.1 - Number of final year students during the academic year

62

File Description	Documents
Data as per Data Template	View File
Plan of teacher engagement in school internship	View File
Any other relevant information	No File Uploaded

2.4.10 - Nature of internee engagement during internship consists of Classroom teaching Mentoring Time-table preparation Student counseling PTA meetings Assessment of student learning – home assignments & tests Organizing academic and cultural events Maintaining documents Administrative responsibilities-experience/exposure Preparation of progress reports	**Nine/All of the above**

File Description	Documents
Data as per Data Template	View File
Sample copies for each of selected activities claimed	No File Uploaded
School-wise internship reports showing student engagement in activities claimed	View File
Wherever the documents are in regional language, provide English translated version	No File Uploaded
Any other relevant information	No File Uploaded

2.4.11 - Institution adopts effective monitoring mechanisms during internship programme. Describe in not more than 100-200 words, the monitoring mechanisms adopted to ensure optimal impact of internship in schools with specific reference to the role of teacher educators, school principal, school teachers and peers.

For the development of teaching and professional skills among students they are given adequate training before going to selecetd schools.Demonstartion lessonsof micro and macro teaching are organized by the faculty members for detailed knowledge of different skills of teaching.During the internship, the students are expected to handle the classes efficiently and tactfully Role of teacher is defined to them and all students are expected to behave maturely in schools. They are trainned to

identifyindividual differences amongstudents and handle them properly. Activities of students are monitoredd by teacher educators in schools by visiting there. Studentsare expected to make their lesson plan files daily. All students are asked to use teaching aids to make their lessons effective. Students are given instructions to plan activites in schools with the permission of principals. Involvement of students in organising morning assemblies, curricular and co-curricula activities, mid day meals, taking classes regularly, maintaing discipline in classes is must. Attendance of students in schools is checked and studetns have to get certificate of teaching practicebefore leaving the school. Discussion lessons are planned to check skill in teaching of all the students for internal assessment.

File Description	Documents
Documentary evidence in support of the response	View File
Any other relevant information	No File Uploaded

2.4.12 - Performance of students during internship is assessed by the institution in terms of observations of different persons such as Self Peers (fellow interns) Teachers / School* Teachers Principal / School* Principal B. Ed Students / School* Students (* 'Schools' to be read as "TEIs" for PG programmes)	All of the above

File Description	Documents
Assessment criteria adopted by each of the selected persons (For Bachelor and PG Programmes as applicable)	View File
Two filled in sample observation formats for each of the claimed assessors	No File Uploaded
Any other relevant information	No File Uploaded

2.4.13 - Comprehensive appraisal of interns' performance is in place. The criteria used for assessment include Effectiveness in class room teaching Competency acquired in evaluation process in schools Involvement in various activities of schools Regularity,	Five of the above

initiative and commitment Extent of job readiness	

File Description	Documents
Format for criteria and weightages for interns' performance appraisal used	View File
Five filled in formats for each of the aspects claimed	View File
Any other relevant information	**No File Uploaded**

2.5 - Teacher Profile and Quality

2.5.1 - Number of fulltime teachers against sanctioned posts during the year

17

File Description	Documents
Data as per Data Template	View File
Sanction letters indicating number of posts (including management sanctioned posts) with seal and signature of the principal	View File
English translation of sanction letter, if it is in regional language	**No File Uploaded**
Any other relevant information	**No File Uploaded**

2.5.2 - Number of fulltime teachers with Ph. D. degree during the year

06

File Description	Documents
Data as per Data Template	View File
Certificates of Doctoral Degree (Ph.D) of the faculty	View File
Any other relevant information	**No File Uploaded**

2.5.3 - Number of teaching experience of full time teachers for the during the year

17

2.5.3.1 - Total number of years of teaching experience of full-time teachers for the academic year

17

File Description	Documents
Copy of the appointment letters of the fulltime teachers	View File
Any other relevant information	No File Uploaded

2.5.4 - Teachers put-forth efforts to keep themselves updated professionally Describe the nature of efforts by teachers to keep themselves updated professionally in not more than 100-200 words 1. In house discussions on current developments and issues in education 2.   Share information with colleagues and with other institutions on policies and regulations

Teachers of the college keep themseleves updated professionally. Orientation/Refresher courses and Faculty Development programs are attended by faculty members. Some of teaching faculty members have been selected by Punjabi University Patiala for research purposes like selection of guides for Ph.D in Education. Most of the faculty membersare doing Ph.D and have submitted their thesis. Teachers try their best to publish their research papers in different educational journals. International/ National conferences, seminars andworkshops are not only attended by faculty members ocassionally but such academic activites are planned and organized in college to promote research work and on other sensitive issues of society. Teachers are adding more degrees in their profiles by doing Masters via IGNOU. Short term courses and online certificate courses are also done by teachers. Due to Covid as the teaching was online and it was complete lock down, teachers got more opportunities to attend more webinars and they prepared their lectures and delivered online and some of the lectures have been shared publically via share slides. Healthy discussions on educational challanges or current developments is prevalent.

File Description	Documents
Documentary evidence to support the claim	View File
Any other relevant information	No File Uploaded

2.6 - Evaluation Process

2.6.1 - Continuous Internal Evaluation (CIE) of student learning is in place in the institution Describe details of the Continuous Internal Evaluation in the institution highlighting its major

components in not more than 100-200 words

The College follows the guidelines of Punjabi University Patiala for evaluation of both continuous internal evaluation systems as well as semester end exams. In each subject some academic activities/ assignments are given in syllabus which has to be followed for internal assessment. Students submit hard copies occasionally but due to covid -19 students were given instructions to submit their assignments in google classrooms created by faculty members There is a provision of continuous evaluation of the student's progress which is monitored by keeping the records of the performance of each student based on classroom interaction, class attendance and written assignments. House examinations are conducted and the record of the students' performance is kept. The internal assessment for the dissertation work of M.Ed class is 100 marks which are submitted by students under the supervision of their supervisors. The internal assessment is based on the sessional work of the students. For project report the students are expected to attend seminar semester wise and present their chapters accordingly before panel of staff members. Students are encouraged for field trips and prepare their reports on given issues as well as to present papers in conferences, papers and seminars. .

File Description	Documents
Relevant documents related to Internal Evaluation System at the institution level with seal and signature of the Principal	View File
Any other relevant information	No File Uploaded

2.6.2 - Mechanism of internal evaluation is transparent and robust and time bound; Institution adopts the following in internal evaluation Display of internal assessment marks before the term end examination Timely feedback on individual/group performance Provision of improvement opportunities Access to tutorial/remedial support Provision of answering bilingually	Five of the above

File Description	Documents
Copy of university regulation on internal evaluation for teacher education	[View File](#)
Annual Institutional plan of action for internal evaluation	**No File Uploaded**
Details of provisions for improvement and bi-lingual answering	**No File Uploaded**
Documentary evidence for remedial support provided	**No File Uploaded**
Any other relevant information	**No File Uploaded**

2.6.3 - Mechanism for grievance redressal related to examination is operationally effective

The principal takes necessary steps to resolve the grievances of studentsin transparent manner. All instructions about online examination were given clearly in whatsapp group by sharing videos.If a student faced any difficulty in sending his/her answer sheet, he/she was contacted immediately and his/her grievances were solved. The final internal assessment marks are calculated on the basis of attendance, marks of class test and assignment marks, class room interactionand are uploaded on examination portal of university . For other grievances regarding the examination like, absent remark for internal assessment or term end examination in statements of marks, result late due to some reasons, college obtains application from the students. Then applications of student and marks obtained by student are communicated to the University through the principal and superintendent. The college strictly follows the guidelines and rules issued by the Punjabi University Patiala while conducting internals examinations. With these systems in place, the institute exhibits transparency in the mechanism of dealing with grievances related to the internal assessment.

File Description	Documents
Academic calendar of the Institution with seal and signature of the Principal	[View File](#)
Any other relevant information	**No File Uploaded**

2.6.4 - The institution adheres to academic calendar for the conduct of Internal Evaluation Describe the mechanism of adhering to academic calendar for the conduct of Internal Evaluation in the

institution in not more than 100-200 words.

The Institution conducts its all academic and co-curicular activities according by following the guidelines given in syllabus of Punjabi University Patiala. Academic calendar is prepared by the Incharge of academic planning afterconsultation with the academic council and IQAC of the college. The institution adheres to the academic calendar for continuous internal evaluation. The aim of institutional academic calendar is to provide students an information regarding the schedule of various curricular and co-curricular activities to be undertaken bythe institution in that particular academic session. The academic calendar of the institution is conveyed to the students through the institutional websiteand is displayed in the campus through notice board. The institution ensures that the academic calendar of the institution is followed as closely as possible, subject to conditions. Besides this,activity schedules for the academic and co-curricular activities of the college are planned in such a way to facilitate learning outcomes of the students. Though efforts are made to adhere to the academic calendar strictly, still there is provided a scope for need based changes. The schedule of the academic and co-curricular activities as mentioned in the academic calendar for the session 2020-21 had to be modified due to lockdown conditions.

File Description	Documents
Academic calendar of the Institution with seal and signature of the Principal	No File Uploaded
Any other relevant information	No File Uploaded

2.7 - Student Performance and Learning Outcomes

2.7.1 - The teaching learning process of the institution is aligned with the stated PLOs and CLOs. Describe the way in which institution ensures alignment of stated PLOs and CLOs with the teaching learning process in not more than 100 - 200 words.

Teaching learning process of the institution is strictly aligned with the stated PLOs and CLOs. All the objectives of each course are given in syllabiof B.Ed, M.Ed, Certificate course in Inclusive Education, Post Graduate Diploma in Career Guidance in syllabus of Punjabi University Patiala.All teachers are expected to plan academic activities given in syllabus of each course accordingly to impartan adequate knowledge of the subject- matter. Assignments/ Reports on assigned activities are given to students which are submitted in hard copies by students ocassionally . But online teaching due torestrictions imposed by government in the

phase of Covid-19 students learnt the skill of submitting their assignments online in google classrooms. Favourable attitude towars teaching is developed among pupil teachers. They are equipped with necessary pedagogic skills. Psychological tests are filled by students in the class to enable them to understand child psychologyand they are trained to do scoring and interpretation/ analysis on the basis of scores. Programs are planned according to the requirements of the syllabus and all students are given platform to express his /her ideas on the stage to bulid their confidence.

File Description	Documents
Documentary evidence in support of the claim	**No File Uploaded**
Any other relevant information	[View File](#)

2.7.2 - Pass percentage of Students during the year

File Description	Documents
Data as per Data Template	[View File](#)
Result sheet for each year received from the Affiliating University	[View File](#)
Certified report from the Head of the Institution indicating pass percentage of students program-wise	[View File](#)
Any other relevant information	**No File Uploaded**

2.7.3 - The progressive performance of students and attainment of professional and personal attributes in line with the PLOs and CLOs is monitored and used for further improvements

Teachers use techniques of written & oral tets., quizzes, assignments, and other assessments during offline classes on a regular basis. Teachers rely on the results from these assessments because of their direct relationship with classroom teaching goals. Then on the basisof the results it becomes easy for teachers to check the performance of each studentimmediately. Teachers try to make the concepts clear by using bilingual method toimprove the performance of students. Record of performance of each student is keptDuring this session, teachers delivered their content online by using links of zoom, google meets and via youtube channel of the college.They formed tests in google formswhich wereused primarily after instructional activities were

completed. Internal assessment was done on the basis of scores gained by students and their assignments which were submitted in google classrooms by students.

File Description	Documents
Documentary evidence showing the performance of students on various internal assessment tasks and the LOs achieved	**No File Uploaded**
Any other relevant information	View File

2.7.4 - Performance of outgoing students in internal assessment

2.7.4.1 - Number of students achieving on an average 70% or more in internal assessment activities during the year

155

File Description	Documents
Number of students achieving on an average 70% or more in internal assessment activities during t	View File
Record of student-wise / programme-wise / semester-wise internal assessment of students during the year	View File
Any other relevant information	**No File Uploaded**

2.7.5 - Performance of students on various assessment tasks reflects how far their initially identified learning needs are catered to. Describe with examples the extent to which the assessment task and the performance of students reflect their initially identified learning needs in not more than 100 -200 words.

Students at the initial stage are not mature enough to understand the basic concepts of skill-in teaching. Most of them are not exposed to extra curricular activities. Program of B.Ed makes the students confident enough as there are lots of activities planned in college and each student gets chance to speak. Students learn about techniques of teaching, history of education systems in India, philosophical and psychological perspectives. Variety of subjects in education imparts adequate knowledge of teaching profession. Micro teaching, Macro teaching, discussion lessons, internship, community with engagement program, assignments on different areas equip the students with life skills, professional,

ethics and teaching skills. The students of M.Ed learn how to do research work and write down research report in the form of dissertations. They learn the techniques like how to write andpublish research papers and to attend various national and international seminars, conferences and workshops. The students of certificate course learn the techniques to identify children with special needs and they are trained to make individual educational programs for such children/ students. With the help of diploma in career guidance students learn about different type of careers available and different techniques of career assessment.

File Description	Documents
Documentary evidence in respect to claim	View File
Any other relevant information	**No File Uploaded**

2.8 - Student Satisfaction Survey

2.8.1 - Online student satisfaction survey regarding teaching learning process

yes

RESEARCH AND OUTREACH ACTIVITIES

3.1 - Resource Mobilization for Research

3.1.1 - Number of research projects funded by government and/ or non-government agencies during the year

00

File Description	Documents
Data as per Data Template	**No File Uploaded**
Sanction letter from the funding agency	**No File Uploaded**
Any other relevant information	**No File Uploaded**

3.1.2 - Number of grants received for research projects from government and / or non-government agencies during the year (INR in Lakhs)

00

File Description	Documents
Sanction letter from the funding agency	No File Uploaded
Income Expenditure statements highlighting the research grants received certified by the auditor	No File Uploaded
Any other relevant information	No File Uploaded

3.1.3 - In-house support is provided by the institution to teachers for research purposes during the year in the form of Seed money for doctoral studies / research projects Granting study leave for research field work Undertaking appraisals of institutional functioning and documentation Facilitating research by providing organizational supports Organizing research circle / internal seminar / interactive session on research	Two of the above

File Description	Documents
Data as per Data Template	View File
Institutional Policy document detailing scheme of incentives	View File
Sanction letters of award of incentives	No File Uploaded
Income Expenditure statements highlighting the relevant expenditure with seal and signature of the Principal	No File Uploaded
Documentary evidence for each of the claims	No File Uploaded
Any other relevant information	No File Uploaded

3.1.4 - Institution has created an eco-system for innovation and other initiatives for creation and transfer of knowledge that include Participative efforts (brain storming, think tank etc.) to identify possible and needed innovations Encouragement to novel ideas Official approval and support for innovative try-outs Material and procedural supports	One of the above

File Description	Documents
Documentary evidences in support of the claims	**No File Uploaded**
Details of reports highlighting the claims made by the institution	**No File Uploaded**
Reports of innovations tried out and ideas incubated	**No File Uploaded**
Copyrights or patents filed	**No File Uploaded**
Any other relevant information	**No File Uploaded**

3.2 - Research Publications

3.2.1 - Number of research papers / articles per teacher published in Journals notified on UGC website during the year

07

File Description	Documents
Data as per Data Template	<u>View File</u>
First page of the article/journals with seal and signature of the Principal	<u>View File</u>
E-copies of outer jacket/contents page of the journals in which articles are published	**No File Uploaded**
Any other relevant information	**No File Uploaded**

3.2.2 - Number of books and / or chapters in edited books published and papers in National / International conference-proceedings per teacher during the year

0

File Description	Documents
Data as per Data Template	**No File Uploaded**
• First page of the published book/chapter with seal and signature of the Principal	**No File Uploaded**
E-copies of outer jacket/contents page of the books, chapters and papers published along with ISBN number in national / international conference-proceedings per teacher	**No File Uploaded**
Any other relevant information	**No File Uploaded**

3.3 - Outreach Activities

3.3.1 - Number of outreach activities organized by the institution during the year

3.3.1.1 - Total number of outreach activities organized by the institution during the year

03

File Description	Documents
Data as per Data Template	<u>View File</u>
Report of each outreach activity organized along with video/ photographs with seal and signature of the Principal	<u>View File</u>
Any other relevant information	**No File Uploaded**

3.3.2 - Number of students participating in outreach activities organized by the institution during the year

3.3.2.1 - Number of students participating in outreach activities organized by the institution during the year

66

File Description	Documents
Event-wise newspaper clippings / videos / photographs with captions and dates	View File
Report of each outreach activity with seal and signature of the Principal	View File
Any other relevant information	No File Uploaded

3.3.3 - Number of student participation in national priority programmes such as Swachh Bharat, AIDs awareness, Gender sensitivity, Yoga, Digital India, National Water Mission during the year

100

3.3.3.1 - Number of students participated in activities as part of national priority programmes during the year

100

File Description	Documents
Data as per Data Template	View File
Documentary evidence in support of the claim along with photographs with caption and date	View File
Any other relevant information	No File Uploaded

3.3.4 - Outreach activities in the community in terms of influencing and sensitizing students to social issues and contribute to community development Describe the way in which outreach activities conducted sensitized students to social issues and community development in not more than 100-200 words.

The institute promotes regular engagement of faculty members and students for sensitizing students to social issues for their holistic development through various outreach activities. Community based activities with neighbourhood. are organized every year likeawareness campaigns, workshops, rallies and field trips with themes like cleanliness, green environment & tree plantation, child abuse, stubble burning, gender sensitization, traffic rule awareness, aids prevention programs, drug de-addiction, etc. Students are involved in community engagement programs continuously in N.S.S. programs. Students are encouraged for tree plantation and to follow the rule of green campus policy. Buddy

groups work for awareness about drugdeaddictionBlood Donation camps are organized. Awareness of Legal Rights, Cancer check-up, Seminars for awareness against stubble burning and promoting organic farming, are the regular programsorganized in college. Research based activities are planned forstudents of M.Ed. for their research work. Students work on parents with special needs like autistic, people affected from AIDS, behavioural issues of children with special needs and elderly people. Activities mentioned in each course in syllabus are made research oriented by staff membersto sensitize students to social issues and they are motivated to contribute in community development actively. Field trips to special schools, birdh asharams, gaushalas and rehabilitation centres is a common practice.

File Description	Documents
Relevant documentary evidence for the claim	View File
Report of each outreach activity signed by the Principal	View File
Any other relevant information	View File

3.3.5 - Number of awards and honours received for outreach activities from government / recognized agency during the year

04

File Description	Documents
Data as per Data Template	View File
Appropriate certificates from the awarding agency	No File Uploaded
Any other relevant information	No File Uploaded

3.4 - Collaboration and Linkages

3.4.1 - Number of linkages for Faculty exchange, Student exchange, research etc. during the year

0

3.4.1.1 - Number of linkages for faculty exchange, student exchange, research etc. during the year

0

File Description	Documents
Data as per Data Template	**No File Uploaded**
List of teachers/students benefited by linkage – exchange and research	**No File Uploaded**
Report of each linkage along with videos/photographs	**No File Uploaded**
Any other relevant information	**No File Uploaded**

3.4.2 - Functional MoUs with institutions of National and / or International importance, other universities, industries, corporate houses etc. during the academic year

02

File Description	Documents
Data as per Data Template	<u>View File</u>
Copies of the MoU's with institution / industry/ corporate houses	<u>View File</u>
Any other relevant information	**No File Uploaded**

3.4.3 - Institution has linkages with schools and other educational agencies for both academic and outreach activities and jointly organizes Local community based activities Practice teaching /internship in schools Organizes events of mutual interest- literary, cultural and open discussions on pertinent themes to school education Discern ways to strengthen school based practice through joint discussions and planning Join hands with schools in identifying areas for innovative practice Rehabilitation Clinics Linkages with general colleges	**Five/Six of the above**

File Description	Documents
Data as per Data Template	<u>View File</u>
Report of each activities with seal and signature of the Principal	<u>View File</u>
Any other relevant information	**No File Uploaded**

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The institution has adequate facilities for Teaching- Learning. viz., classrooms, laboratories, sports field, fitness center, equipment, computing facilities, sports complex, etc. for the various programme offered Describe the adequacy of facilities for Teaching –Learning as per the minimum specified requirement by statutory bodies in not more than 100 - 200 words

Teaching, Learning & Infra Facilities

- Ventilated & Spacious Class Rooms with LCD Projector, Seminar Hall, Library, Latest Configured Desktop Computers, Well equipped up to mark laboratories.
- Separate Common Room for girls and boys.
- MI Room with medical first aid.
- Fire Extinguishers
- Generator for power back up with the capacity of 20 KVA
- Running Canteen with adequate capacity.
- Water Coolers for regular water supply.
- Separate wash rooms for girls and boys.
- Sanitizer Spray in all class rooms.
- Provision of Ramp for physically challanged students.

- IT Infrastructure:

- Wi-Fi enabled campus.

- Language Lab for developing communication and interpersonal skills of the students.

- ICT lab

- Staff Room with ICT facility

- Audio system.

Library as a Learning Resource:

- Spacious , Well-furnished and semi-automated with books and magazine/journals.
- Book bank for Needy students

* Adequate Facilities for cultural activities,sports,games(indoor,outdoor),gymnasium,yoga centre etc.

File Description	Documents
List of physical facilities available for teaching learning	View File
Geo-tagged photographs	View File
Any other relevant information	No File Uploaded

4.1.2 - Number of classrooms and seminar hall(s) with ICT- enabled facilities such as smart classroom, LMS, video and sound systems etc. during the year.

4.1.2.1 - Number of classrooms and seminar hall(s) with ICT facilities

03

File Description	Documents
Data as per Data Template	View File
Geo-tagged photographs	View File
Link to relevant page on the Institutional website	http://akalcollegeofeducationmastuana.in
Any other relevant information	No File Uploaded

4.1.3 - Expenditure for infrastructure augmentation excluding salary during the year (INR in lakhs)

NIL

File Description	Documents
Data as per Data Template	No File Uploaded
Income Expenditure statements highlighting the expenditure on infrastructure augmentation with seal and signature of CA and the Principal	No File Uploaded
Any other relevant information	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Institution has adopted automation of library using Integrated Library Management System (ILMS) or any other software Describe the features of Library Automation in not more than 100 – 200 words.

Akal College of Education has well furnished library .Institution is planning to buy software for maintaining records. There are

computers in library for librarian, faculty and students to have any information on internet for educational purposes. It was under proposal to buy software but due to sudden lockdown during the session, automation system library is delayed.

There is seating provision of 50 students. There is provision of reading room which is used by faculty members for research work. College provides the facility of book bank to help needy students. Such students are issued books for the whole session.In our college library we have 7015 books with 2422 Titles. Books are purchased every year. The list of session wise is given below;-

Total number of books:- 7015 Purchased till 2020-2021

Books Purchased by 2020-2021

2020

205

6854

2021

135

6989

2022

26

7015

File Description	Documents
Bill for augmentation of library signed by the Principal	**No File Uploaded**
Web-link to library facilities, if available	**Nil**
Any other relevant information	**No File Uploaded**

4.2.2 - Institution has remote access to library resources which students and teachers use frequently Give details of Gateway for remote access to library resources used by teachers and students in not more than 100 - 200 words

The college library has not yet remote access to library resources. Proposal had been sent to principal by librarian but due to covid-19, the installation of software has been delayed. But the staff members teaching classes of M.Ed do efforts to make their students to be aware of shodhganga and other resources for taking help for review in related literature or for research . The students are aware of E-books now and they all have smart phones for online teaching- learning process. Lectures on their courses are shared by faculty members line via YouTube channel of the college. Students are trained to search slide shares and ppts on concerned topics for enhancement of their knowledge. This year software will be installed in library.

File Description	Documents
Landing page of the remote access webpage	**No File Uploaded**
Details of users and details of visits/downloads	**No File Uploaded**
Any other relevant information	**No File Uploaded**

4.2.3 - Institution has subscription for e-resources and has membership / registration for the following e-journals e-Shodh Sindhu Shodhganga e-books Databases	**Three of the above**

File Description	Documents
Data as per Data template	**No File Uploaded**
Receipts of subscription /membership to e-resources	**No File Uploaded**
E-copy of the letter of subscription /member ship in the name of institution	**No File Uploaded**
Any other relevant information	**No File Uploaded**

4.2.4 - Annual expenditure for purchase of books, journals, and e-resources during the year (INR in Lakhs)

3185 INR in Rupees

File Description	Documents
Data as per Data Template	View File
Income Expenditure statements highlighting the expenditure on purchase of books, journals, e-resources with seal and signature of both the Principal and Chartered Accountant	View File
Any other relevant information	**No File Uploaded**

4.2.5 - Per day usage of library by teachers and students during the academic year

4.2.5.1 - Number of teachers and students using library for Month one (not less than 20 working days) during the academic year

53

File Description	Documents
Document showing the number of teachers and students using library / e-library per working day/ logins in remote access for 10 days each for five months during the academic year with seal and signature of both the librarian and principal	[View File](#)
Link to certified copies of the ledger pages/screenshots of the data for 5 days each for 5 working months selected by the institution	Nil
Any other relevant information	No File Uploaded

4.2.6 - Efforts are made to make available National Policies and other documents on education in the library suitable to the three streams of teacher education –general teacher education, special education and physical education by the following ways Relevant educational documents are obtained on a regular basis Documents are made available from other libraries on loan Documents are obtained as and when teachers recommend Documents are obtained as gifts to College	Two of the above

File Description	Documents
Data as per Data Template	No File Uploaded
Any other relevant information	No File Uploaded

4.3 - ICT Infrastructure

4.3.1 - Institution updates its ICT facilities including Wi-Fi Describe ICT facilities including Wi-Fi with date and nature of updation in not more than 100 - 200 words

Akal College of education updates its IT facilities regularly. Due to covid-19 teachers had to shift to online teaching immediately so cameras and tripods were purchased. ICT equipment includes desktop computers, digital lectures, projection systems, language cum-career labs, and various software for these are provided.. The college IT lab is equipped with 25 computers and a server that

runs on Windows 7, 10 to support a mastery of basic IT skills for students. The college has a dedicated lease line of fast internet connectivity and Wi-Fi facility. ICT facilities are used extensively by both faculty and students. All academic activities like submission of answer sheets andassignments online by students, fast internet was required. So on the demand of faculty members to cope with on line system effectively required changes were done.

File Description	Documents
Document related to date of implementation and updation, receipt for updating the Wi-Fi	View File
Any other relevant information	No File Uploaded

4.3.2 - Student – Computer ratio during the academic year

4:1

File Description	Documents
Data as per data template	View File
Purchase receipts and relevant pages of the Stock Register with seal and signature of the principal	View File
Any other relevant information	No File Uploaded

4.3.3 - Available bandwidth of internet connection in the Institution (Leased line) Opt any one:	D. 50 MBPS - 250MBPS

File Description	Documents
Receipt for connection indicating bandwidth	No File Uploaded
Bill for any one month during theacademic year indicating internet connection plan, speed and bandwidth	No File Uploaded
Any other relevant Information	No File Uploaded

4.3.4 - Facilities for e-content development are available in the institution such as Facilities for e-content development are	

available in the institution such as Studio / Live studio Content distribution system Lecture Capturing System (LCS) Teleprompter Editing and graphic unit

File Description	Documents
Data as per Data Template	View File
Link to videos of the e-content development facilities	https://www.youtube.com/channel/UC6KIcnJy3sLWBX04R8EhE8g
List the equipment purchased for claimed facilities along with the relevant bills	View File
Link to the e-content developed by the faculty of the institution	Nil
Any other relevant information	No File Uploaded

4.4 - Maintenance of Campus and Infrastructure

4.4.1 - Expenditure incurred exclusively on maintenance of physical and academic support facilities during the year (INR in Lakhs)

49611

File Description	Documents
Data as per Data Template	View File
Income Expenditure statements highlighting relevant items with seal and signature of the Principal and Chartered Accountant	View File
Any other relevant information	No File Uploaded

4.4.2 - Systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.are in place Describe policy details of systems and procedures for maintaining and utilizing physical, academic and support facilities in not more than 100 - 200 words

Nominated cells and committees use to check stock registersannually.A centralized cell checks all registers manually. One employee of the college is assigned this duty to observe all physical facilities like, proper supply of water, electricity, maintenance of damaged building, leakage of water due

to heavy rains, etc daily. College is bound to follow the policy for waste management. Library Improvement Cell and Sale-Purchase Committee works toidentify the damaged items and books and recommended for purchasing . After proper recommendations by the both committees, items and books are purchased on the demand of the concerned teacher in-charge. All formalities related to the purchase and disposal of old damaged equipment and books as laid down are followed. The college ensures optimal allocation and utilization of the available financial recourses for maintenance and upkeep of different facilities by holding regular meetings of various committees constituted for this purpose. The college has a building maintenance committee to upkeep of infrastructure. Teachers submit their requirements to the Principal regarding classroom furniture and other. The college development fund is utilized for maintenance and minor repair of furniture and other electrical equipment.

File Description	Documents
Appropriate link(s) on the institutional website	http://akalcollegeofeducationmastuana.in/
Any other relevant information	No File Uploaded

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - A range of capability building and skill enhancement initiatives are undertaken by the institution such as Career and Personal Counseling Skill enhancement in academic, technical and organizational aspects Communicating with persons of different disabilities: Braille, Sign language and Speech training Capability to develop a seminar paper and a research paper; understand/appreciate the difference between the two E-content development Online assessment of learning	Five fo the above

File Description	Documents
Data as per Data Template	View File
Report on each capability building and skill enhancement initiative adopted with seal and signature of the Principal	View File
Sample feedback sheets from the students participating in each of the initiative	No File Uploaded
Photographs with date and caption for each initiative	No File Uploaded
Any other relevant information	No File Uploaded

5.1.2 - Available student support facilities in institution are Vehicle Parking Common rooms separately for boys and girls Recreational facility First aid and medical aid Transport Book bank Safe drinking water Hostel Canteen Toilets for girls Indicate the one/s applicable

Nine or more of the above

File Description	Documents
Geo-tagged photographs	View File
Any other relevant information	No File Uploaded

5.1.3 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Data as per Data Template for the applicable options	**No File Uploaded**
Institutional guidelines for students' grievance redressal	[View File](#)
Composition of the student grievance redressal committee including sexual harassment and ragging	[View File](#)
Samples of grievance submitted offline	**No File Uploaded**
Any other relevant information	**No File Uploaded**

5.1.4 - Institution provides additional support to needy students in several ways such as Monetary help from external sources such as banks Outside accommodation on reasonable rent on shared or individual basis Dean student welfare is appointed and takes care of student welfare Placement Officer is appointed and takes care of the Placement Cell Concession in tuition fees/hostel fees Group insurance (Health/Accident)

File Description	Documents
Data as per Data template	[View File](#)
Income Expenditure statement highlighting the relevant expenditure towards student concession along with approval / sanction letter	[View File](#)
Report of the Placement Cell	[View File](#)
Any other relevant information	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of students of the institution placed as teachers/teacher educators during the year

Number of students placed as teachers/teacher educators	Total number of graduating students
06	66

File Description	Documents
Data as per Data Template	View File
Reports of Placement Cell for during the year	View File
Appointment letters of 10 percent graduates for each year	No File Uploaded
Any other relevant information	No File Uploaded

5.2.2 - Number of student progression to higher education during the academic year

5.2.2.1 - Number of outgoing students progressing from Bachelor to PG (A1).

10

File Description	Documents
Data as per Data Template	View File
Details of graduating students and their progression to higher education with seal and signature of the principal	No File Uploaded
Documentary evidence in support of the claim	No File Uploaded
Any other relevant information	No File Uploaded

5.2.3 - Number of students qualifying state/national level examinations during the year (eg: NET/SLET/ TET/ CTET)

15

File Description	Documents
Data as per Data Template	View File
Copy of certificates for qualifying in the state/national examination	No File Uploaded
Any other relevant information	View File

5.3 - Student Participation and Activities

5.3.1 - Student council is active and plays a proactive role in the institutional functioning Describe the ways in which student council plays a proactive role in the institutional functioning and contribute for students welfare in not more than 100 - 200 words

The college has a Student's Council. The purpose of the student council is to give students an opportunity to develop leadership by organizing and carrying out various curricular, co-curricular and extracurricular activities in the college. In addition to planning events that contribute to college spirit and community welfare, the student council is the voice of the student body. The Student Council is formed by Class Representatives (CR) from each class, who are normally the students with highest academic performance in previous examination. The Student Council also contains each from National Service Scheme (NSS) and National Cadet Corps (NCC). These students take initiatives in the overall grooming of other students w.r.t. academic, curricular, co-curricular and extra-curricular activities. They act as a link between students and the faculty members, and the institute. Meeting of the representative body and the administration takes place regularly to work on different activities of the institute. Funding of various activities undertaken by the students' representative body is done by the college. Student council is involved in decicions of internal curricular dvelopmet policies. They are also nominated as members of IQAC.

File Description	Documents
Copy of constitution of student council signed by the Principal	**No File Uploaded**
List of students represented on different bodies of the Institution signed by the Principal	View File
Documentary evidence for alumni role in institution functioning and for student welfare	**No File Uploaded**
Any other relevant information	**No File Uploaded**

5.3.2 - Number of sports and cultural events organized at the institution during the year

10

File Description	Documents
Data as per Data Template	View File
Reports of the events along with the photographs with captions and dates	View File
Copy of circular / brochure indicating such kind of events	View File
Any other relevant information	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - Alumni Association/Chapter (registered / non-registered but functional) contributes significantly for the development of the institution   Describe the role of alumni association in the development of institution in not more than 100 - 200 words highlighting two significant contributions in any functional aspects

Contribution of Alumni to the Growth and Development of the College.

- **The Alumni helps in establishing networking with all students.**
- **It helps the college in updating about the placements of pass out students.**
- **It furnishes information about job opportunities in schools and colleges.**
- **Its feedback has helped in improving the exiting curriculum, organizing new activities, etc.**
- **It has given many healthy suggestions for the augmentation of the college.**
- **Helps in publicity.**
- **To arrange lectures of honorary members and other respective personalities in various fields and encourage students to expand their horizon while entering in the real life.**
- **To provide guidance to the students of the college with reference to career choice and development.**
- **To help the college for strengthening its infrastructural activities.**

File Description	Documents
Details of office bearers and members of alumni association	View File
Certificate of registration of Alumni Association, if registered	View File
Any other relevant information	No File Uploaded

5.4.2 - Alumni has an active role in the regular institutional functioning such as Motivating the freshly enrolled students Involvement in the in-house curriculum development Organization of various activities other than class room activities Support to curriculum delivery Student mentoring Financial contribution Placement advice and support	Three/Four of the above

File Description	Documents
Documentary evidence for the selected claim	View File
Income Expenditure statement highlighting the alumni contribution	No File Uploaded
Report of alumni participation in institutional functioning for the academic year	View File
Any other relevant information.	No File Uploaded

5.4.3 - Number of meetings of Alumni Association held during the year

05

File Description	Documents
Data as per Data Template	View File
Agenda and minutes of the meeting of Alumni Association with seal and signature of the Principal and the Secretary of the Association	View File
Any other relevant information	No File Uploaded

5.4.4 - Alumni Association acts as an effective support system to the institution in motivating students as well as recognizing, nurturing and furthering any special talent/s in them. Describe the mechanism through which Alumni Association acts as an effective support system to the institution in motivating, nurturing special talent in not more than 100 - 200 words

The college has an Alumni Association. The Association has been helping the college in its growth and development process efficiently, by providing positive feedback.

Batch 2005-06 old student Mr. Jagdish Singh is the President of the Alumni Association. Other members include Principal, faculty and students.The activities of the Alumni Association of the last years are given below:

1. **Informal and Formal get togethers of the students of every preceding session's passed out batch in the college.**
2. **Felicitation of the students who get placements during the preceding academic year.**
3. **Most of the alumni occupying prominent position.**
4. **Alumni were invited as guest speakers.**
5. **Members of the Alumni visit the college for interactive meetings and guide the present students for enhancing their employability.**

File Description	Documents
Documentary evidence in support of the claim	[View File](#)
Any other relevant information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership and participatory mechanism in tune with the vision and mission Describe the vision and mission statement of the institution on the nature of governance, perspective plans and participation of the teachers, students and non-teaching staffs in its decision making bodies of the institution in not more than 100 - 200 words.

VISION

- **To provide quality education resulting in harmonious development of the pupil teachers and to produce intellectually rich, socially productive, value oriented,**

civilized and self confident individuals having the values of national character and international understanding.

MISSION

- To fulfill the mission of Sant Attar Singh ji providing quality education to pupil teachers.
- To provide maximum opportunities to pupil teachers to attain academic excellence.
- To provide efficient and capable teacher educators to the building teachers.
- To provide platform to pupil teachers to inculcate value of self confidence.
- To develop pupil teachers as global citizens with conscience, commitment and dedication.
- To provide education free from social and religious barriers, suitable to the needs of society.
- To create positive attitude towards life leading to all round development.
- To provide self-disciplined citizens having national character and international understanding.

Principals hold periodic meetings with teaching and non-teaching staff, thus reinforcing a lot of editing of the institute.

Various committees are formed with senior members as conveners who seek feedback from staff members. Proper representation of all faculties is ensured by forming committees. When appointing officers in charge of various programs in institutional development like; NSS, Red Ribbon, Engage with community services etc.

File Description	Documents
Vision and Mission statements of the institution	View File
List of teachers, students and non-teaching staff on decision making bodies of the institution with seal and signature of the Principal	View File
Documentary evidence in support of the claim	No File Uploaded
Any other relevant information	No File Uploaded

6.1.2 - Institution practices decentralization and participative management Describe the process of decentralization and participative management practiced in the institution in not more than 100 - 200 words

The ways in which all teachers participate in the management process:

- **The Principal overseas the teaching plans of departmental members.**
- **Teachers have rights to make adjustments in the routine.**
- **The above enumeration of features comprising participatory management points fairly conclusively to the ethics of decentralization which is integral to the institution and informs its functioning at every level.**
- **They often take the lead in planning seminars, workshops, career counseling, study tours and trips, educational programs, institutional excursions.**
- **They have introduced creative and innovative measures for the benefits of their students.**
- **They can decide on the nature, pattern, process and duration of special classes for the students of their institution.**

File Description	Documents
Relevant documents to indicate decentralization and participative management	[View File](#)
Any other relevant information	**No File Uploaded**

6.1.3 - The institution maintains transparency in its financial, academic, administrative and other functions Describe the efforts of the institution towards maintenance of transparency in its financial, academic, administrative and other functions in not more than 100 - 200 words.

Financial Affairs:

Akal College of Education, Mastuana Sahib is a self-financed institution. Salaries and other expenditures are digitalizedbecause all transaction is done through bank.All bills which are of more than 2000 Rs. are made through cheque. Akal Trust also provides scholarships for the needy students.

Academic Affairs:

The college offers B.Ed., M.Ed., Certificate Course of Inclusive Education and P.G. Diploma in Career Guidance. B.Ed. and M.Ed. admission is taken on the basis of counseling and entrance examination conducted by the Punjabi University Patiala. Admission

is done as per the guidelines issued by the University from time to time. Admission for other two courses i.e. Certificate course of I.E.and PG Diploma in Career Guidance is done on merit basis.

Administrative Affairs:

For the effective administration of the institution committee has been informed at the management level and for the effective implementation of the planning, there is one internal body has been formed IQAC. Different cellsand different clubs have been formed to achieve the objectives of the institution.Each employees of the college to complete the assigned tasks in deep interest. Audit of the budget is done by C.A. of every year.

File Description	Documents
Reports indicating the efforts made by the institution towards maintenance of transparency	[View File](#)
Any other relevant information	**No File Uploaded**

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic plan is effectively deployed Describe one activity successfully implemented based on the strategic plan with details of deployment strategy, during the year in not more than 100 - 200 words

6.2.1. The institutional strategic plan is effectively deployed

The strategy followed by the college is quite specific and action oriented. To achieve the goals the Akal College of Education has designed specific short term and long term plans. The strategic plan developed by the college is effectively implemented and supported with appropriate financial allocations. The high authorities of the college are governed on the principles of participation and transparencies.

The college maintains an IQAC that functions on the basis of management information system. The college maintains an efficient management system to collect, align and integrate information on academic and administrative aspects of the college. The various teacher mentors are under the obligation of reporting the matter to the head. It is well – planned observed practices.

The following activities fall under the preview of the issue in hand:

a.Students Attendance Record b. Use of Audio- Visual Aids

c.Syllabus Coverage d.Internal Assessment

e.Organization of NSS camp f. Laboratory Work

g.Organization of CCA h. Use of ICT and Educational Technology

i. Use of Language Labs. j. Organization of Sports Activities

The above aspects are handled by the concerned committees headed by the head of the college.

File Description	Documents
Link to the page leading to Strategic Plan and deployment documents	http://akalcollegeofeducationmastuana.in/index.php
Documentary evidence in support of the claim	View File
Any other relevant information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc. Describe the functioning of the institutional bodies in not more than 100 - 200 words.

Organizational structure of the Akal College of Education is framed. In which, the Principal is the academic and the administrative head of the institution. She is assisted by senior most teachers like, Professor in charge and other Professors. They all follow rules and regulations as prescribed by UGC/NCTE/State Government for the constituent colleges. Faculty is directly responsible for the academic and curricular development of the students. Staff members have been designated as criteria mentors, members of various committees. Students are also involved as active members of some committees (Alumni). The function of every committee in the Institution is well defined. All members of these committees report to Principal the effective functioning of these bodies. Apart various committees are formed for smooth functioning of various activities of the college is:

   1. NAAC Committee
   2. Admission Committee
   3. Student Placement Cell

4. Student Guidance and Counseling Cell
5. Anti – Ragging Committee
6. Sports Committee
7. Educational Tour Committee
8. Alumni Committee
9. Library Committee
10. Cultural Committee

File Description	Documents
Link to organogram on the institutional website	http://akalcollegeofeducationmastuana.in/ncte.php
Documentary evidence in support of the claim	View File
Any other relevant information	No File Uploaded

6.2.3 - Implementation of e-governance are in the following areas of operation Planning and Development Administration Finance and Accounts Student Admission and Support Examination System Biometric / digital attendance for staff Biometric / digital attendance for students

Three/Four of the above

File Description	Documents
Data as per Data Template	View File
Screen shots of user interfaces of each module	No File Uploaded
Annual e-governance report	View File
Geo-tagged photographs	No File Uploaded
Any other relevant information	No File Uploaded

6.2.4 - Effectiveness of various bodies / cells / committees is evident through minutes of meetings and implementation of their resolutions / decisions Describe one decision based on the minutes of the meetings of various Bodies / Cells / Committees which is successfully implemented in not more than 100 - 200 words.

The planning and implementation of all the activities of various bodies and committees is carried out by the members of the respective bodies through a well organized system of planning and evaluation. Each staff meetings are duly recorded for maintenance and transparency of records. Various activities and plans in the

college are formulated according to the guidelines of the State Higher Education Department, Punjabi University Patiala and the vision and mission of the college. It is based on feedback and suggestions in meetings with teachers, members of the committees, alumni and IQAC. Efforts are always made to implement and execute all plans and decision effectively keeping in mind the welfare of the students and the overall development of the institution. Press releases are also issued by the institution to make public any significant achievement. The college also provides important information on the website, Face book page, YouTube Channel and notice board. The various bodies and committees present in the college make it a point that the academic and cultural calendar is implemented in a timely manner. Decisions of various committees and meetings are properly documented and effective steps are taken to implement the decisions at the ground level in reality.

File Description	Documents
Minutes of the meeting with seal and signature of the Principal	View File
Action taken report with seal and signature of the Principal	View File
Any other relevant information	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - Effective implementation of welfare measures for teaching and non-teaching staff is in place Describe the existing welfare measurements for teaching and non-teaching staff and their implementation in not more than 100 - 200 words

Akal College of Education, management is cater their staff as family members and fully supportive in every way to improve their professional development of its teaching and non – teaching staff. In the present scenario, the college ensures the professional development of the staff by:

- Encouraging faculty members for participating in seminar, workshops, orientation program and refresher courses, FDPs.
- Encouraging the faculty to publish research papers in national and international journals.
- Encouraging the faculty to take up membership of various local and state level researches.
- The administrative/non-teaching staff also needs training in advanced skills related to their work.
- To empower faculty members financially non-teaching staff

- **members are getting benefit of EPF fund and teaching staff is getting CPF fund.**
- **To empower and medically insured all faculty members and their depend family members is medically insured by Akal College Council Trust, Mastuana Sahib (Sangrur).**

File Description	Documents
List of welfare measures provided by the institution with seal and signature of the Principal	<u>View File</u>
List of beneficiaries of welfare measures provided by the institution with seal and signature of the Principal	<u>View File</u>
Any other relevant information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend seminars / conferences / workshops and towards membership fees of professional bodies during the year

0

File Description	Documents
Data as per Data Template	No File Uploaded
Institutional Policy document on providing financial support to teachers	No File Uploaded
E-copy of letter/s indicating financial assistance to teachers	No File Uploaded
Certificate of participation for the claim	No File Uploaded
Certificate of membership	No File Uploaded
Income Expenditure statement highlighting the financial support to teachers	No File Uploaded
Any other relevant information	No File Uploaded

6.3.3 - Number of professional development /administrative training programmes organized by the institution for teaching and non-teaching staff during the year.

09

File Description	Documents
Data as per Data Template	View File
Brochures / Reports along with Photographs with date and caption	View File
List of participants of each programme	View File
Any other relevant information	No File Uploaded

6.3.4 - Number of teachers undergoing online / face to face Faculty Development Programmes (FDPs) viz., Orientation Programme and Refresher Course of the ASC / HRDC, Short Term Course and any other similar programmes

15

File Description	Documents
Data as per Data Template	View File
Copy of Course completion certificates	View File
Any other relevant information	No File Uploaded

6.3.5 - The institution has a performance appraisal system for teaching and non-teaching staff Describe the process of performance appraisal system for teaching and non-teaching staff in not more than 100 - 200 words.

Akal College of Education has mechanism for performance appraisal lay down by NCTE regulations and implemented by Punjabi University Patiala in the form of performance based appraisal system the minimum norms of the selection committee, selection procedure for the selection of all recruited posts.The process is designed to explore the individual professional skill and progress of employees and their participation in academic, research, curricular and co-curricular activities, which intern laid to the overall development of the institute.

The college has suggestion box for volunteering suggestions on the performance of the faculty from any stakeholder. Students are given opportunity to express their views about different academic and co-curricular programmed organized by the college, during the academic session Comprehensive Evaluation by students and peers are also incorporated in the assessment. The college procures written feedback from the students at the end of the academic year.

All the suggestions and feedback are analyzed and a report is prepared and placed before the coordinator, who decides on the action to be taken by the executives.The analysis report is implemented for the betterment of the faculty and other staff and with the total working of the college.

File Description	Documents
Proforma used for performance appraisal for teaching and non-teaching staff with seal and signature of the Principal	View File
Performance Appraisal Report of any three teaching and three non-teaching staff with seal and signature of the Principal	View File
Any other relevant information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal or /and external financial audit regularly Describe the process of internal and external financial audits along with the mechanism for settling audit objections, if any, during the year in not more than 100 - 200 words

Akal College of Education has set up a system for directing internal and external audits for ensuring proper accounting for receipt and payments of the student fees is looked after by the management. All vouchers are examined by an internal financial committee on monthly basis. The expenses incurred under various heads are completely checked by confirming the bills and vouchers. In the event that any discrepancy is discovered, the same is brought to the notice of the Principal.

The college budget includes recurring expenses such as salaries, electricity, maintenance costs, generator running expenses, stationery and printing, annual affiliation continuation, miscellaneous expenses, telephone and internet charges, website expenses, kitchen expenses, advertisement expenses, university exam fees, university registration return fees, gardening expenses, legal and professional charges.

The expenditure will be monitored by the accounting department as per the allocated budget.

File Description	Documents
Report of Auditors of during the year signed by the Principal.	View File
List of audit objections and their compliance with seal and signature of the Principal	No File Uploaded
Any other relevant information	No File Uploaded

6.4.2 - Funds / Donations received from non-government bodies, individuals, philanthropists averaged over the year (not covered in Criterion III)(INR in Lakhs)

0

File Description	Documents
Data as per Data Template	No File Uploaded
Income Expenditure statements highlighting the relevant items with seal and signature of both the Chartered Accountant / Principal	No File Uploaded
Copy of letter from the NGO / Individual / Philanthropists stating the Fund / Donation given	No File Uploaded
Any other relevant information	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources are in place. Describe the procedure of mobilization of funds and its optimal utilization in not more than 100 - 200 words.

Budgeting and auditing procedures are regular and standardized.

The sources of income of the college are legitimate and known. Financial planning is done to ensure allocation of required funds for all the college activities. The college follows financial regulations based on the approved procedures of financial management. It budgets all items of expenditure which remain transparent. In the financial sphere it honors all the legal limits and maintains transparency in transactions.

The college is self-financed and does not get any grant for the conduct of the programmed. The only sources of revenues are the fee realized from the students as per norms of the NCTE and the

affiliating university. The details are reflected in the annual budget of the college.

File Description	Documents
Documentary evidence regarding mobilization and utilization of funds with seal and signature of the Principal	[View File](#)
Any other relevant information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) or any other mechanism has contributed significantly for institutionalizing the quality assurance strategies Describe the process adopted by the institution for quality assurance through IQAC or any other mechanism in not more than 100 - 200 words

ACEhas adopted quality management strategies in academic and administrative aspects. It is geared to promote an ambience of creativity, innovation and improving quality.

The college formulated and established a seven-member Internal Quality Assurance Cell (IQAC) so as to respond to the changing educational, social and market demands.

It gives suggestions from time to time i.e. from beginning to the end of the course. This cell also examines and addresses the suggestions received through different modes such as verbal, communicated or through suggestion box. I

- **Development and application of quality benchmarks/parameters for the various academic and administrative activities of the college.**
- **Facilitating the creation of a learner- centric environment conducive for quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process.**
- **Arrangement for feedback responses from students and stakeholders on quality-related institutional processes.**
- **Dissemination of information on the various quality parameters.**
- **Organization of inter and intra institutional workshops, seminars, webinars on quality related themes and promotion of quality circles.**
- **Documentation of the various programs/ activities of the college, leading to quality improvement.**

- Development and maintenance of institutional database through management information systems for the purpose of maintaining/ enhancing the institutional quality.
-

File Description	Documents
List of activities responsible for ensuring quality culture in the Institution with seal and signature of the principal	View File
Any other relevant information	No File Uploaded

6.5.2 - The institution reviews its teaching-learning process periodically through IQAC or any other mechanism Describe the process adopted by the institution for reviewing Teaching-Learning Process periodically in not more than 100 - 200 words.

ACEis sensitive to the quality of education as well as to changing educational, social and market demands.

IQAC include teacher's representative administrative staff, one member from local society, students, alumni and parents. IQAC has constituted a feedback committee, which seeks feedback regularly.The feedback an action is taken in the form of communication to the concern teachers and the teachers are suggested to conduct bridge courses, aid on courses and to the use of ICT based teaching methods to improve the T-L P.

The college makes all out efforts to:

- Maintains and ensures stock verification.
- LCD projectors have been installed in various classrooms for a better learning process.
- Supervises content delivery of faculty to the students by Principal.
- Ensures adherence to academic calendar with the help of schedule for all activities.
- Ensures high performance of students in internal examination academic.
- Remedial classes are organized as per the requirement and feedback of the students.
- To make the library student friendly the institution has taken the measures to digitalize.
- Evaluating teaching-learning methodology periodically through student feedback.
- The college does not have any control over the syllabi and

these are implemented as per the direction of the Punjabi University Patiala.

File Description	Documents
Appropriate documents to show the visible improvement/s in Teaching-Learning Process with seal and signature of the Principal	[View File](#)
Any other relevant information	**No File Uploaded**

6.5.3 - Number of quality initiatives taken by IQAC or any other mechanism for promoting quality culture during the year

06

File Description	Documents
Data as per Data Template	[View File](#)
Report of the work done by IQAC or other quality mechanisms	[View File](#)
List of quality initiatives undertaken by IQAC / other quality mechanism signed by the Principal	[View File](#)
Any other relevant information	**No File Uploaded**

6.5.4 - Institution engages in several quality initiatives such as Regular meeting of Internal Quality Assurance Cell (IQAC) or other mechanisms; Feedback collected, analysed and used for improvements Timely submission of AQARs (only after 1st cycle) Academic Administrative Audit (AAA) and initiation of follow up action Collaborative quality initiatives with other institution(s) Participation in NIRF	**Three of the above**

File Description	Documents
Data as per Data Template	No File Uploaded
Link to the minutes of the meeting of IQAC	Nil
Link to Annual Quality Assurance Reports (AQAR) of IQAC	Nil
Consolidated report of Academic Administrative Audit (AAA)	No File Uploaded
e-Copies of the accreditations and certifications	No File Uploaded
• Supporting document of participation in NIRF	No File Uploaded
Feedback analysis report	No File Uploaded
Any other relevant information	No File Uploaded

6.5.5 - Institutions keeps track of the incremental improvements achieved in academic and administrative domains of its functioning through quality assurance initiatives For first cycle: Describe two examples to show incremental improvements achieved within the institution during the year in not more than 100 - 200 words each For second and subsequent cycles: Describe two examples to show incremental improvements achieved within the institution due to quality initiatives since the previous accreditation in not more than 100 - 200 words each

Akal College of Education reviews its teaching-learning process, operations and learning outcomes. The IQAC continually reviews and take steps to improve the quality of the teaching-learning process. The academic calendar is prepared in advance, displayed and circulated at the institute.

Admission to B.Ed., M.Ed., Certificate course of Inclusive Education and PG Diploma in Career Guidance, programs, summer, winter, and mid-term holidays, examination schedule and results are announced in the academic calendar.

All newly admitted students are compulsorily involved in orientation programs, in which they their philosophy, specificity of education system, teaching-learning process, system of continuous assessment, compulsory core curriculum, various cultural activities, discipline and culture of the institution. All students are also given a guided tour of the campus. Class committees are held regularly to seek feedback with students and

appropriate steps are taken for the teaching-learning process.

Accordingly, the IQAC complies with teaching-learning activities and reviews and modifies after taking suggestions. To see the learning outcomes, the IQAC periodically reviews the teaching process and suggests gradual and regular expansions, upgrades and addition of expected materials, equipment, infrastructure etc.

File Description	Documents
Relevant documentary evidence in support of the claim	[View File](#)
Any other relevant information	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Institution has a stated energy policy streamlining ways of energy conservation, use of alternate sources of energy for meeting its power requirements Describe the institution's energy policy streamlining ways of energy conservation, use of alternate sources of energy for meeting its power requirements in not more than 100 - 200 words.

The college is eco-friendly. It is located in a pollution free area away from city's hustle bustle. Rooms are airy and spacious. Solar system has been installed nearby the main campus of college for renewable energy. Solar energy is used for generating electricity as it needs less expenditure on repairs. CFLs have been installed in college campus for energy conservation. Tree plantation is regular feature of college. Awareness campaigns/ Seminars against stubble burning is regular feature of our college. Students are made aware of ill effects of such practices and then they are sent ot villages in form of rallies to aware farmers. Students of the college are encouraged for tree plantation in college. Students are exposed to seed farms andorganic farms in campus of Akal Group of Institutions to learn various modern practices of agriculture. They are also motivated for adopting ways of energy conservation in their daily life. Faculty members and students pool their vehicles to save energy consumption. As college is on the road, most of the students use public transports for coming in college. The college uses a 25KVA generator as an alternative source to meet its power requirements.

File Description	Documents
Institution's energy policy document	View File
Any other relevant information	View File

7.1.2 - Institution has a stated policy and procedure for implementation of waste management Give a brief note on the institution policy for waste management along with its implementation procedure in not more than 100 - 200 words.

For waste management, ways like prevention, minimization, reuse, recycle, proper disposal in landfills are used. Pits are made to throw waste/garbage and to decompose it. Garbage burning is banned. As there is facility of free langar (provision of meals) to students, so there is less chance of wastage like aluminium foils used for wrapping lunch, plastic bottles, etc. There is a seed farm in Mastuana Sahib so wastage is consumed in the form of manure too.For segregation of waste materials, formula of 3Rs is used -Reducing, reusing, recycling. There are different dustbins for biodegradable and non-biodegradable wastes. There is a committee under whose supervision waste is segregated and is put into sacks or bags and weigh each kind of waste using a spring balance. Old newspapers, assignment sheets, bottles or metal scrap is sold to the local waste dealer under the supervision of committee. Segrgated waste is deposited to common store "Akal Central store" of Mastuana sahib. Campus of college is located near by agricultural land so waste water inrainy seasonsis properly usedin the land inder cultivation. There is less chances of E waste in college as the electronic devices are repaired.

File Description	Documents
Documentary evidence in support of the claim	No File Uploaded
Any other relevant information	View File

7.1.3 - Institution waste management practices include Segregation of waste E-waste management Vermi-compost Bio gas plants Sewage Treatment Plant	Two of the above

File Description	Documents
Documentary evidence in support of each selected response	**No File Uploaded**
Geo-tagged photographs	[View File](#)
Income Expenditure statement highlighting the specific components	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.4 - Institution has water management and conservation initiatives in the form of 1. Rain water harvesting 2. Waste water recycling 3. Reservoirs/tanks/ bore wells 4. Economical usage/ reduced wastage	**Two of the above**

File Description	Documents
Income Expenditure statement highlighting the specific components	**No File Uploaded**
Documentary evidence in support of the claim	[View File](#)
Geo-tagged photographs	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.5 - Institution is committed to maintenance of cleanliness, sanitation, green cover and providing a pollution free healthy environment Describe the efforts of the institution towards maintenance of cleanliness, sanitation, green cover and providing a pollution free healthy environment in not more than 100 - 200 words

The institution is located in a peaceful environment and in a pollution free area. The college has lush green gardens, well ventilated building. All rooms are airy and spacious. Due to being a part of religious place the atmosphere of the college is serene and very peaceful. The campus of the college is friendly to differently abled students. Green Campus policy is framed in college by principal to keep the capmus clean and all students are expected to follow the rules to ensure the implementation of policy succeefully. Tree plantation is done every year in collaboration with newspaper agency of Punjab i.e. 'Ajit'. Activities of N.S.S. volunteers of the college are planned once or twice every year to maintain cleanliness and preservation of

campus. Wastage is decomposed properly. On line submission of assignments is promoted for saving paper. The students of B.Ed. are encouraged to plant at least one tree before leaving the institution. Students are trained to keep their surrounding areas pollution free so practices like stubble burning which is a serious issue in Punjab is discouraged. Students organise awreness rallies about the ill effects of stubble burning.

File Description	Documents
Documents and/or photographs in support of the claim	View File
Any other relevant information	View File

7.1.6 - Institution is committed to encourage green practices that include Encouraging use of bicycles / E-vehicles Create pedestrian friendly roads in the campus Develop plastic-free campus Move towards paperless office Green landscaping with trees and plants

Four of the above

File Description	Documents
Videos / Geotagged photographs related to Green Practices adopted by the institution	View File
Circulars and relevant policy papers for the claims made	View File
Snap shots and documents related to exclusive software packages used for paperless office	View File
Income- Expenditure statement highlighting the specific components	No File Uploaded

7.1.7 - Number of expenditure on green initiatives and waste management excluding salary component during the year (INR in Lakhs)

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File Description	Documents
Data as per Data Template	**No File Uploaded**
Income Expenditure statement on green initiatives, energy and waste management	**No File Uploaded**
Any other relevant information	View File

7.1.8 - Institution puts forth efforts leveraging local environment, locational knowledge and resources, community practices and challenges. Describe institution's efforts showcasing the way it leverages local environment, locational knowledge and resources, community practices and challenges in not more than 100 - 200 words

Institute tries its best to create sensitivity about environmental ethics. An attitude towards sustainable development is imbibed. Awareness rallies against social challenges like AIDS, Stuble burning, Child abuse are organized. NSS camps are ocassionally organized nearby villages to create awareness among people. Visits to Birdh ashrams, School for Deaf and Dumb, School of Autism,Pingalwara, gaushalas are the regular features of college. Students are trained to have sensitivity for children with special needs. They are given training to assess or identify such children and to learn techniques to handle such children. During the phase of Covid-19, students of the college made contibution in making masks and awaring people about Covid. There is student diversity to be seen in college in theform of region (urban/rural), language (English/Punjabi), gender (Male/female), caste (General, SC, OBCs), socio-economic system (Upper middle class/ middle/ lower middle class and people on poverty line), etc. all of the students are given equal oppotunities to groom their personalities. Students are made aware of environmental challenges and they are motivated to follow environmental ethics. Students are motivated to adopt modern practices of agriculture as most of the students belong to families of agricultural background.

File Description	Documents
Documentary evidence in support of the claim	View File
Any other relevant information	View File

7.1.9 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on	**B. Any 3 of the above**

the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

File Description	Documents
Copy of the Code of Conduct for students, teachers, administrators and other staff of Institution / Affiliating University	View File
Web-Link to the Code of Conduct displayed on the institution's website	**No File Uploaded**
Reports / minutes of the periodic programmes to appraise adherence to the Code of Conduct	View File
Details of the Monitoring Committee, Professional ethics programmes, if any	**No File Uploaded**
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe at least two institutional best practices (as per NAAC format given on its website) Describe any two best practices successfully implemented by the institution as per NAAC format

Training is given for skills in ICT. Important skills required for effective teaching like soft skill development, effective communication skills, interpersonal skills, appropriate use of smart technology are given importance. Inter college skill- in- teaching competitions are organized in college. Personality development programs are organised at college level for grooming of students. 2. Students of the college are given training about practical of Psychology to understand psychological problems of the students. They are encouraged to learn techniques of assessment of students by psychometric testing. All students are encouraged to understand individual differences among students. They are taken occasionally in schools of children with special needs. Students are trained about ways and techniques to assess children if they have any special need. Workshops and seminars about identification, assessment and educational programs of

'Autistic Children 'are a regular feature of our college. Institute has signed MOU with Autism Awareness Educational Welfare Society Sangrur and Dr. Narinder Singh Birdh Asharam Badrukhan. 3. Weekly morning assembly is organized in college on every Wednesday. As most of the students of the college belong to rural background, institution tries its best to provide opportunity to each student to go on stage for building their confidence.

File Description	Documents
Photos related to two best practices of the Institution	[View File](#)
Any other relevant information	[View File](#)

7.3 - Institutional Distinctiveness

7.3.1 - Performance of the institution in one area of distinctiveness related to its vision, priority and thrust Describe the institutional performance in one area of distinctiveness related to its vision, priority and thrust in not more than 100 -200 words

The vision, mission and the objectives of the institute are framed to fulfil the mission of Sant Attar Singh to provide value oriented and qualitative education to rural students. The college is well known in area of Malwa region of Punjab for imparting qualitative education. Special attention is to given to provide better opportunities to marginalised and needy students. Concession is fee is given to needy students. The students whose both of parents are dead and if the student is not having any source of income are given opportunity to study without paying any tuition fee. Opportunity is provided for concession in fee for students whose parent was killed during agitation of farmers on border of Delhi against agricultural laws. Free meals are provided to students in langar hall of gurudwara sahib. As the most of the student belong to rural areas, personality brooming programmes and special classes are organized for students. The students of the college are given first-hand experience to understand problems of students/ children/persons with special needs. Visits to Pingalwara at Sangrur, Visvash School for Autism Sangrur, School for Deaf and Dumb at Saifdipur, Patiala and Gaushalas are regular activities to create sensitization among students.

File Description	Documents
Photo and /or video of institutional performance related to the one area of its distinctiveness	View File
Any other relevant information	View File